

August 7, 2012

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Sheldon Butzke. Members present: Ralph Dybdahl, Marc Dick, Ron Scharffenberg, Bill Smith,.

Chairman Butzke led the Pledge of Allegiance.

Chairman Butzke called for approval of the Agenda. Motion made by Scharffenberg to approve the Agenda as sent. Second Smith and motion carried.

The minutes from the July 17th & July 26th meetings were sent to Board members for review prior to publication. Chairman Butzke called for approval of same. Motion made by Dick to approve the minutes for publication. Second Smith and motion carried.

Mic Kreutzfeldt, Hwy Supt, presented quotes for fuel and gasoline: 3500 gallon diesel fuel: Cole's Petroleum \$3.0075/gallon; Stern Oil \$3.0364/gallon; Central Farmers Cooperative \$3.0800/gallon; 4000 gallon gasoline: Cole's Petroleum \$3.0295/gallon; Stern Oil \$3.0309/gallon; Central Farmers Cooperative \$3.1400/gallon. Motion made by Dick to accept quotes from Cole's Petroleum. Second Dybdahl and motion carried. An agreement between Lake and McCook counties, for sharing equipment, was reviewed. Kreutzfeldt noted that States Atty Gerlach has reviewed and approved it. The agreement will be sent to the Lake County Commission and States Attorney for their review. Closure of bridge #144-110-148 located in Emery Twp was discussed, this following an inspection done by Clark Engineering and review of pictures of the badly eroded center pier. Motion made by Scharffenberg to close bridge #144-110-148 due to safety concerns. Second Smith and motion carried. Kreutzfeldt will contact Emery Twp Board members before proceeding with the closure of this bridge. Kreutzfeldt reported:

crawler/dozer is being rented and closure of Lehrman Lake outlet channel has begun and reconstruction of Bridge #44-060-170 will not begin until August 20th due to contractor delays.

Motion made by Dybdahl to convene as Drainage Commission. Second Smith and motion carried.

Mic Kreutzfeldt, Drainage Administrator, noted that Thad Stofferahn has requested a hearing for Permit D12-049, legal description SE4 Section 25-102-53, due to lack of downstream acceptance signatures. Motion made by Smith to set 9:30 a.m., September 11, as time for drainage hearing. Second Scharffenberg and motion carried. In other discussion, Kreutzfeldt asked for guidance on drainage permit applications likely tiling wetlands if applicant is not part of farm program. Board said yes, if applicant has downstream acceptance signatures.

The Board reconvened as Board of County Commissioners.

A letter was received from the South Dakota One Call Notification Board of Directors requesting assistance by requiring proof of membership to SD One Call before allowing placement of any underground lines within the right-of-way to protect owners and operators. No action taken.

Auditor Sherman, Mariann Oyen, Benefits Specialist, and the Commissioners reviewed Care of Poor cases. Four Notices of Hospitalization were received from Avera McKennan Hospital. An Application for County Assistance was denied because the County was not notified of the hospitalization. A Request for Payment from Avera Queen of Peace was denied. A Request for Payment from Sanford Medical Center was denied.

Motion made by Dick to convene as Planning Commission. Second Smith and motion carried.

Tracy Hofer, Zoning Administrator, presented Preliminary Plat for approval. Greg Nugteren was present. Following explanation of the proposed plans, motion was made by Dick to recommend approval of Preliminary Plat of Nugteren's 2nd Addition in the West Half of Section 22, Township 101 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota. Second Smith and motion carried.

The Board reconvened as Board of County Commissioners.

Tracy Hofer, Zoning Administrator, presented Preliminary Plat of Nugteren's 2nd Addition for approval. Motion made by Dybdahl to approve Preliminary Plat of Nugteren's 2nd Addition in the West Half of Section 22, Township 101 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota. Second Scharffenberg and motion carried.

Motion made by Scharffenberg to convene as Planning Commission. Second Dybdahl and motion carried.

Tracy Hofer, Zoning Administrator, presented four plats for approval.

Motion made by Smith to approve Plat of Tract 1 of Lacey Addition in the Southeast Quarter of Section 36, Township 104 North, Range 54 West of the 5th Principal Meridian, McCook County, South Dakota. Second Dick and motion carried.

Motion made by Smith to approve Plat of Lot 1R of Hetland's Addition in the SW1/4 of Section 24, Township 104 North, Range 54 West of the 5TH P.M. in McCook County, South Dakota. (A replat of Lot 1 of Hetland's Addition). Second Scharffenberg and motion carried.

Motion made by Dick to approve Plat of Tracts 1B, 2B, 3B, 4B, 5C and 7 of GWQ Addition in the Southwest Quarter of Section 17, Township 101 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota. Second Dybdahl and motion carried.

Motion made by Dybdahl to approve Plat of Lots 1 – 10 Block 5 Erik Olson Cemetery in the Southwest Quarter of Section 10, Township 104 North, Range 55 West of the 5TH Principal Meridian, McCook County, South Dakota. Second Smith and motion carried.

The Board reconvened as Board of County Commissioners.

In other business, Hofer explained the need for several different software packages and what their functions are within the Assessor's Office.

Motion made by Dick, second Smith, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 7/22/12 & 8/5/12: Commissioners 1269.25, 1269.25; Auditor 2486.65, 2486.65; Treasurer 2634.59, 2874.83; States Attorney 2280.80, 2280.80; Custodian 1023.65, 1173.65; Dir of Equalization 3034.99, 3069.31; Register of Deeds 2612.49, 2509.53; Veterans Service Officer 320.32, 320.32; Sheriff 5390.52, 5401.96, travel expense 20.31; Contract Law 3796.14, 6233.89; Care of Poor 115.38, 115.38; Community Health Nurse Secretary 1083.92, 1083.92; Weed Dept 398.38, 315.38; Drainage 307.69, 307.69; Planning & Zoning 192.31, 192.31. Dir of IRS, county share of FICA 1497.86, 1666.72, Medicare 350.31,,89.78; SD Retirement System, county share of retirement contribution, 1646.95, 1658.53; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 3222.16, 5469.67. Transamerica Life Ins. Co, health pack premium, 4565.11; Samuel Arbogast, refund ½ rezone fee, 75.00; A & B

Business, copier contracts, 63.61; American Garage Door, Courthouse gutter system, 4205.36; AT&T, telephone service, 5.00; AutoEx, Sheriff auto service, 1250.63; Avera Queen of Peace Health Services, services – drawing blood, 621.50; Jeanne Bossman, court reporting, 60.00; Business Products, office supplies, 1028.32, copier contract, 30.44; Card Service Center, office chair, 159.99, ammunition, 423.92; City of Bridgewater, ambulance appropriation, 2382.50; Eich Law Office, court appt atty for Tessa Bushinger, 947.65, for Brandon Roach, 1121.30; ESRI Inc, software maintenance, 700.00; Fink Law Office, court appt atty for Michael Popkes, 988.67, for juvenile, 708.87; Fremar, chemical, 147.00; Grabar Voice & Data Inc, data recording equipment, 8603.00; Heiman Fire Equipment, fire extinguisher, 69.38; Hillyard/Sioux Falls, supplies, 103.83; Tracy Hofer, mileage, 172.42; Louise Hohn, mileage, 14.58; Inter-Lakes Community Action, Augsut CSW funds, 582.59; Iron Wheel Sales & Service, bathroom repair, 152.90; Helen Jacobson, paint Register of Deeds Office, 326.40, paint Treasurer Office, 326.40; KW Electric, light repair, 485.32; Jim Lentsch, August food pantry rent, 175.00; Lincoln County Treasurer, reimburse mental health services, 332.03; Marshall & Swift, residential cost handbook, 238.55; McCook County EMS, August ambulance appropriation, 5909.27; McCook County Publishers, publishing, 929.28; McCook County Treasurer, postage, 139.75; Microfilm Imaging System, scanning equipment rent, 305.00; MidAmerican Energy, utilities, 44.33; Minnehaha County JDC, juvenile care, 580.00; Modern Marketing, drug tests, 193.84, evidence bags, 213.39; Morgan Theeler LLP, court appt atty for Janet Wurtz, 551.00; Neve's Uniforms & Equipment, deputy sheriff uniforms, 307.10; Office Depot, office supplies, 50.06; Barbara Palmer, mental health evaluation, 90.00; Peterson Repair, auto service, 249.34; Pictometry Intl, license

agreement, 10742.66, change finder, 1669.85; R & S Sanitation, garbage service, 43.74; Record Keepers Inc, vault box storage, 19.25; Alicia Reif, July expenses, 144.26, office supplies, 16.35; Salem City, utilities, 79.00; Salem Lumber, paint & supplies, 211.20; Salem Sales, fuel, 2526.97; Salem Special, burn ban notice, 94.50; Santel Communications, remote computer support, 75.00; Laurie Schwans, District Meeting supplies, 32.87; SD Achieve, services for 5 residents, 300.00; SDAAO, Assessor school registration, 300.00, IAAO Valuation book, 50.00; Sioux Falls Humane Society, stray animal services, 355.30; Brenda Stadel, website design changes, 40.00; State Radio Communications, 6 months teletype service, 2250.00; Sturdevant's Auto Supply, supplies, 157.74; T & C's Pit Stop, fuel, 36.00; Total Stop Food Store, Sheriff auto fuel, 966.54; Triotel Communications, telephone & internet service, 974.97; US Postal Service, stamped envelopes, 521.90; Verizon Wireless, cell phone service, 123.87, internet modem service, 254.46; Walgreen Co, prisoner care, 52.98; Williams Music & Office Equipment Repairs, printer repair, 130.60; Kristin Woodall, court reporting, 153.52; Xcel Energy, utilities, 1023.42; Zapp Hardware, supplies, 302.86.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 7/22/12 & 8/5/12:

Hwy Dept 15692.07, 15715.09; Dir of IRS, county share of FICA 875.49, 875.66, Medicare 204.74, 204.79; SD Retirement System, county share of retirement contribution, 941.54, 942.92; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 1452.01, 2426.56. Transamerica Life Ins. Co, health pack premium, 1884.42; Auto Body Specialties, truck windshield, 75.00; B & B Automotive, radiator repair, 135.00; Boyer Trucks, parts, 320.97; Butler Machinery, parts, 672.84; Central Farmers Cooperative, LP, 65.44; Cole's Petroleum, gas & diesel, 24144.97; Commercial

Asphalt, patch mix, 1201.47; Concrete Materials, washed chips, 693.44; David Fendrich, gravel royalty, 10285.00; Gessner Welding & Repair, 117.53; Jebro Inc, liquid asphalt, 125814.04; Lawson Products, degreaser, 214.57; McCormick Motors, supplies, 382.57; MidAmerican Energy, utilities, 22.60; North Central International, parts, 170.26; Old Dominion Brush, supplies, 1599.93; Puthoff Repair, supplies, 145.39; R & S Sanitation, garbage service, 43.74; Salem City, utilities, 56.00; Salem Lumber, window supplies, 425.41; SD Dept of Transportation, share of State project costs, 1026.09; Southeastern Electric, utilities, 21.00; Stern Oil Co, supplies, 1671.04; Sturdevant's Auto Supply, supplies, 843.56; Titan Access Account, parts, 1842.43; Triotel Communications, telephone & internet service, 101.61; Xcel Energy, utilities, 288.11; Zapp Hardware, supplies, 55.14.

911 EMERGENCY REPORTING SYSTEM FUND: Bridgewater/Canistota Independent Telephone, E911 billing system, 371.72; Sioux Falls Two Way Radio, Spencer 911 link/fire station, 2039.95; Triotel Communications, 911 telephone service, 251.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 7/22/12 & 8/5/12: EDS Director 1144.15, 1144.15; Dir of IRS, county share of FICA 63.00, 63.00, Medicare 14.73, 14.73; SD Retirement System, county share of retirement contribution, 68.65, 68.65; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 206.94, 206.93. Transamerica Life Ins. Co, health pack premium, 314.59; McCormick Motors, S & R vehicle service, 29.81; Brad Stiefvater, July expenses, 672.37; T & C's Pit Stop, fuel, 48.45; Triotel Communications, internet

service, 25.00; Verizon Wireless, internet modem service, 42.41; Zapp Hardware, supplies, 20.06.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 7/22/12 & 8/5/12: Sheriff Secretary/Dispatcher 96.15, 96.15; Dir of IRS, county share of FICA 5.59, 5.56, Medicare 1.31, 1.30; SD Retirement System, county share of retirement contribution, 5.77, 5.77; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 26.47.

The Auditor's Account with the County Treasurer for the month of July, 2012: deposits in banks, \$1,890,037.20; cash to deposit, \$215.21; checks to deposit, \$12,932.82; Cash Items (postage) \$139.75; Treasurer's Cash, \$1,530.25; Register of Deeds, \$450.00; Sheriff, \$500.00; Passbook Savings, \$21,084.30; CD's, \$800,000.00. The total deposits on hand: \$2,726,889.53.

Hanson-McCook Regional Library Board Members, Denise Erickson, Shawn Giesler, and Jerry Paweltzki, met with the Commission to continue discussion regarding 2013 budget request for the Bookmobile. Elaine VanWoert was also present. Comments: Dick, feel transitioning will move to technology. Giesler, we have a good start with SD Titles To Go. Butzke, would schools be able to work with the Bookmobile Board with regard to E-books? Correction to note: books will be purchased, along with utilization of E-books. Smith, so many changes since the beginning of the Bookmobile, libraries aren't used in the same way anymore, research for one example is done on-line with use of a computer. How would a Bookmobile start out today? No action taken.

Mike Eaton and Ron Pieracci, Tyler Technologies, reviewed a software proposal summary for the Auditor, Treasurer, Register of Deeds and Assessor Offices with the

Commission. Carol Lauer, Treasurer, Laurie Schwans, Register of Deeds, Tracy Hofer, Director of Equalization, and Auditor Sherman were present.

Curt Reiter, Microfilm Imaging System, met with the Commission to update them on the existing software, land recording specific, in the Register of Deeds Office and tell them why things should not be changed. Laurie Schwans, Register of Deeds, and Tracy Hofer, Director of Equalization, were present.

Laurie Schwans, Register of Deeds, told the Board that she does not want to change/upgrade software adding that it is cost prohibitive. Tracy Hofer, Director of Equalization, shared concerns about duplicated work in the Assessors with the Deeds office no longer being part of the software network. Following discussion, Board consensus is to allow Register of Deeds Office to continue using MIS software.

Leah Turgeon, Executive Director Farm Service Agency, Michaela Iverson, Intern, and Dan Mehlhaf, District Conservationist NRCS, met with the Commission to discuss the approved Secretarial disaster which does include McCook County. This puts McCook County in line for any further disaster bills. Brad Stiefvater, EDS Director, was present.

Tracy Hofer, Director of Equalization, joined meeting to re-visit issue regarding software upgrade.

The following building permits were issued the month of July:

2012-47	Dreyer Farms Inc	hoop barn 36' x 120'	
	E2SW4 27-102-56		
2012-48	Darlene Lauck Rev Trust	equipment bldg. w tower	NW4
	Ex all portions of the NW4 which lie W of Hwy		81 &
	Ex-6 Ac & Ex Lots H2 & H3		
2012-49	James & Debra Tieszen Living Trust	move in residence 26'x37'	
	S2NW4 25-101-54		

2012-50	Golden View Hutterian Brethren 2 & 3 Streffs 2 nd Addition SW4 28-103-55	new school addition	Tracts
2012-51	Devon Wagner Flannerys Addition SE4 31-103-53	front porch & side deck	Tract 1
2012-52	Ted & Karla Anderson Anderson's Addition in NW4 23-104-54	addition to house 18'x38'	Tract 1
2012-53	Mark Huls 27-104-55	1 story addition to house	NE4
2012-54	Ryan VanEmmerik of W470' of SW4SW4 32-104-54	deck 18'x20'	S480'
2012-55	Steve & Joyce McCormick 22-102-55 Ex SE4SE4NE4	cement bunker silo	E2NE4
2012-56	Leo & Sandy Carson Farrells Addition NE4 19-101-53	new house	Tract 1
2012-57	Jeff & Connie Gortmaker Gortmaker's Addition SW4 16-101-53	pole bldg. – garage/storage	Lot 2
2012-58	Ernest Christensen Jr 104-54	addn onto existing shed	SE4 1-

The January – June 2012 Financial Statements and the June 19th minutes of the Hanson-McCook Regional Library were noted and filed.

The July Law Enforcement Report was noted and filed.

The July Clerk of Courts Report was noted and filed.

Motion made by Dybdahl to authorize Annette F VanEmmerik to co-sign checks in the absence of Treasurer Carol Lauer and Deputy Treasurer Rebecca Hoiten. Second Smith and motion carried.

Motion made by Dybdahl to supplement the Sheriff Dept budget in the amount of \$8,603.00 and increase the grant revenue line reflecting the funds received. Sheriff Norris applied for and was awarded a grant through the Attorney General's Office for an iRecord Recording System. Second Smith and motion carried.

Motion made by Dybdahl to authorize Auditor Sherman to request a Visa credit card for Deputy Sheriff Casey Urrutia, credit limit \$1000.00. Second Smith and motion carried.

Auditor Sherman presented a copy of a letter that was sent to SD GF&P regarding office space in the Courthouse for the new States Atty and the termination of the rent agreement between the Dept and McCook County effective December 31, 2012.

The meeting adjourned subject to call.

Dated this 7th day of August, 2012.

Sheldon
Butzke _____
Chairman,
McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County